

Identification Cycle

Concerns Raised

- Through observation/learning conversations/tracking data
- By CT/LSA /Parent/Inclusion Team/Phase Leader
- Class Teacher meets with parent to share concerns
- Initial Concern completed and emailed to Inclusion Leader.

Observation & Assessment

- Inclusion Leader shares Initial Concern with Team – Lead professional identified
- Observation of child in class by member of team
- Strategies provided to support child in class
- Team member meeting with parent
- Assessments completed

Time Period: Half a term/6 weeks

Formal Meeting with CT and Parent

- Member of Inclusion Team, Parent and CT meet
- Share findings and assessment results
- Share interventions/support – agree on support to be given
- Provide strategies/resources for parents if appropriate
- IEP created with CT/Parent and member of Inclusion Team

After 1 term - IEP Review

- Class Teacher/Member of Inclusion Team to gather child's view
- Member of Inclusion Team, Parent and CT meet
- Targets reviewed
- New targets set
- Support/strategies to be agreed